

Aim: to be the recognised expert voice for cancer patients, survivors and carers in Shropshire, Telford and Wrekin and mid Wales, recognised by local cancer support groups and local health commissioners and providers

Objective	No	Actions	By whom	Timescale	Current position
To be recognised by local health organisations and patients as being representative of cancer patients in Shropshire, Telford and Wrekin and mid Wales	1.1	Contact all known local cancer support groups, explain the role of the Forum and encourage them to become members, aiming for a membership of at least 25 regular attendees		By end of 2013	The Forum is not known to many of the local support groups
	1.2	Continue to try to resolve the issue of SaTh professionals not attending the Forum meetings	RG/SH	As soon as possible in 2013	SaTh professionals not attending any Forum meetings. Meeting planned for 22 nd April
	1.3	Hold an event to showcase the work and role of the Forum and invite local cancer support groups and local health providers		By end of September?	Not yet planned
	1.4	Identify and join all patient led groups that currently engage with local health organisations so that the views of local cancer patients can be represented		By end of 2013	Identification and contact with some groups (Shropshire Patient Group, Shropshire Healthwatch, SaTH patient group)
	1.5	Create and fill a new role within the Forum of Communications Officer, to publicise the work of the forum and engage with local media		By end of April?	Work currently carried out by some members
	1.6	Produce a statement of what expertise and support the Forum could offer local health organisations and pass on to relevant people of influence in those organisations (such as contributing to peer review, development of patient literature, expert patient voice, advice on supporting rare cancers, etc.)		By end of May 2013	Some engagement with local organisations
	1.7	Consider the Forum role with regard to rare cancer awareness and the management within the SaTH hospitals, once the role is agreed further actions need to be identified.		End of April 2013	Only recently has this started to be considered by the Forum
	1.8	Promote information materials and sources for supporting people living with cancer; through the Forums website, events and meetings.		End of June?	Expertise within the Forum can be utilised to create local web pages

		overseas travel being the first example			
	1.9	Assess materials currently available that advise cancer patients about how to deal with other illnesses and treatment side effects, identifying any gaps and flagging these to local commissioners and providers. Also include materials for complex conditions that could be transferrable when a patient is travelling. This should include but not be exclusive to the Treatment Summary			Some expertise in the Forum to do this

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To influence local commissioners and providers to introduce evidence based interventions and programmes that improve the patient experience and support survivorship	2.1	Identify the need for specific education workshops and pilot the delivery, working with other groups as appropriate. Analyse the feedback from participants to decide whether they have been valuable and pass on information to the commissioners and local providers for possible action.		By end of May?	Initial event with nutritionalist has been run, need for further workshops identified
	2.2	Promote the concept of the treatment summary for when patients are discharged from secondary to primary care. Present commissioners with evidence to back up the need.		By end of April?	Evidence and sample discharge summary have been produced by Macmillan
	2.3	Find evidence for what a structured cancer survivors programme could achieve and how it could be run. Present case to commissioners.		By end of June?	Thought to be a new piece of work locally. Meeting arranged with Marilyn Owens
	2.4				

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To identify a new stream of funding for the Forum	3.1	Identify a new stream of funding for the Forum to enable the work of the Forum to continue once present funds have been exhausted.		By end of September	Present funds thought to be sufficient to support the work of 2013