



Notes of meeting 12th May 2015 The Hamar Centre, Royal Shrewsbury Hospital

Attendance: Rob Gough, Roger Fallon, Jo Scott, Rachel Redgrave
Apologies: Colin, Sian, David Whiting (commissioner), Julia McAdam (Interim Lead Cancer Nurse)

Ask 3 questions Poster: the poster developed by the Telford & Wrekin health Roundtable was circulated. The group agreed the original Ask 3 Questions poster was much clearer. It was agreed to develop our own with the same wording, forum logo & different characters. Julia suggested it would be an excellent resource to go out as part of patient appointment letters. There was discussion around leaflets and business cards, which are part of the original Ask 3 questions resources. It was agreed to move forward with the poster and contact Andrena, manager of the booking & scheduling department regarding the possibility of adding to appointment letters.

Update at May meeting: Sian has contacted Andrena Weston by email, Andrena in turn has spoken to Rachel. Rachel also would prefer it without the original characters. Rob explained we were looking to replace the characters and that this should be completed relatively soon now, Rachel is then ready to get this incorporated in with the Appointment letters

Action Sian/Rob to finalise poster and to pass to Rachel

Opening of Telford Macmillan information Centre- the build is due to commence on 1st June 2015, likely to take three weeks. The aim is to open fully in the first week of July. Launch party late July/early August

Update from Rachel Redgrave: Rachel informed us of the Stakeholder meeting arranged for 20th May, 2:30 in the Learning Centre arranged to discuss the new approach to be taken for the follow-up appointments for Cancer Survivors of breast and prostate cancer. Instead of being held at the clinics as now, the suggestion is for those patients 3 years post treatment to meet with the CNS's in the far more relaxed environment of the Hamar Centre with the reassurance of a fast track to see the Consultant if need be, more will be explained at the meeting.

Rachel also informed us of a meeting arranged for Friday 15th May, 3:30 at the Hamar Centre to discuss the Chemotherapy group Pre-Assessment Programme, this will be to review a new film which will be played to the patients and to discuss how this initiative has been going.

Very pleasingly we have been invited to both meetings to give patient input, Rob hopes to attend both.

Action: Rob to ensure Sian is fully aware of these meetings

National Cancer Patient Experience Survey (NCPES)

Poster- the poster "As a patient with Cancer, did you know..." developed by the forum is still with the Trust who 'tweaked' it. The Trust version needs amending to take account of the comments from the last forum meeting .

May meeting update - no progress reported as yet, Rob to remind Julia.

Action Julia to chase, Rob to remind Julia

NCPES - action plans, Julia sent hard copies of these plans to the meeting with a note to tell us these are now under review by the various teams for updating. The meeting was uncertain as to what the relationship was between these plans and the improvement ideas being driven out of the Buddying Scheme, Rob to check with Julia. *Action: Rob to seek clarification with Julia.*

Buddying Scheme with St George's - Julia sent a report telling us the return visits by St Georges is now planned for 20/21st July. Julia also confirmed the involvement now of the following - the cancer Board, Director of Nursing, the MDT Teams and MacMillan therapies team, GAFG, volunteers, MacMillan MDM, Shropshire & Mid Wales Cancer Forum and the PEIP.

Julia is also arranging Planning and Finish meetings to establish Listening Events.

Peer Reviews - Julia sent us information on these, the Internal validation Self -Assessment panels are due to commence next week in the following areas -

Acute Oncology, Breast, Skin, Upper GI, CUP, Urology.

External reviews arranged for Head & Neck (June 9th) Haematology (September 2015)

Survivorship - April meeting - Details of the training courses for the Helping Overcome Problems Effectively (HOPE) course has been widely circulated by Julia to all the CNS's. The Trust is looking at bringing together various activities to make one survivorship programme.

May Meeting update - unable to progress this item, carried over to the June meeting

*Action Sian to forward HOPE programme to Rachel & Julia
Action Julia to share HOPE training dates*

A.O.B. Sian notified the forum of the NHS England publication Expenses & Involvement Payments. This was only published in February & it is important this is shared widely.

Action Sian to circulate including Hannah Roy

May Meeting update - Sian has forwarded this to Hannah Roy but no reply

Lung Cancer Support Programme - Julia has invited us to attend this new initiative meeting, the team are in the planning stage and are meeting on Wednesday 20th May, 11:15 - 12:30, Hamar Centre to share some presentations and would appreciate our input, Roger is due to attend this one.

The vacant post for a Macmillan GP - it is understood this post has now been filled but details unknown presently

Gaining new members - Jo kindly offered to speak to both Sue Lewis (Breast CNS) and Dr Zackaria (?) (Oncologist) to ask them to try to identify patients who may be interested in joining us.

Next Meeting: - Tuesday 9th June, 2:30, Hamar Centre, Royal Shrewsbury Hospital, Shrewsbury.

