



**Notes from the meeting held 8th
January 2013 at the Hamar Centre,
Royal Shrewsbury Hospital, SY3 8X**

Present: Eileen Lewis, Richard Davies, Alan Morrison, Colin Sedgeman, David Rees, Geoff Seerson, Rob Gough, David Whiting (notes)

Apologies: Sian Hallewell, Ray Dowling

1 Notes from the last meeting

These were agreed as an accurate record of the meeting, with the proviso that they were for the December 2012 meeting (and not November as stated).

2 Matters arising

a. Letter re Haematology – Rob stated that he had written to Dr O'Connor in November but had not heard back. It is thought that he has been on leave before the Christmas break. Colin to give a gentle reminder at next hospital visit.

Action - Colin

b. Confidentiality forms – forum members have filled out the forms that have been adapted from another network. The precise need to confidentiality was discussed, with the pragmatic view taken that anything stated as being confidential should be treated as such, and also any personal issues or views discussed during meetings should not be attributed to individuals.

There was also a wider discussion about confidentiality, in terms of what information is included in meeting notes and whether this could be attributed to individuals. The notes from meetings are distributed to a wider group of 30 people and are also placed on the forum website. Sian has recently reviewed the mailing list and it is up to date. The group did feel uncomfortable when they reflected on their views on some issues that were discussed in meetings being made more widely available than the people present.

The group felt that it was an option for the notes from meetings only being distributed to those present or regular attendees who have given their apologies and that the action list could be the only document distributed wider. Rob agreed to discuss this with Sian and a decision made at the next meeting.

Action - Rob

c. Nutrition/diet workshop – the workshop now has at least 16 people signed on to it.

d. Rare cancer awareness & hospital management – non personalised issues raised at the last meeting have been passed on to David Whiting (commissioner for Shropshire CCG/PCT) and he will discuss these with the SaTH cancer lead nurse and feedback to the forum.

Action – David W

The group also discussed the problems of patient information not flowing between different providers of care. David Whiting explained that both the Shropshire and Telford and Wrekin CCGs/PCTs were currently looking at developing hand held records for patients. These could also be backed up with a web based system. The group made a couple of good points – it might be easier to carry round a credit card sized memory stick with this information in it, and carers may need to carry information about the people they care for.

3 Feedback from any other meetings

Eileen told the group about the role of Healthwatch, which will be delivered by the Rural Community Council. This may be a useful organisation for the forum to utilise when it has any problems getting its voice heard within SaTH. The forum can invite someone from Healthwatch to a meeting once they have formed officially from April onwards. Rob to discuss with Sian and us making contact with Healthwatch to be considered.

Action - Rob

There was also a wider discussion about whether the forum should look at reviewing its role with much change happening around us along with who should be invited to our meetings, it was decided that a large part of the next meeting would be given over to this.

Rob said that there had been a National meeting in November where the role of patient groups in future strategic networks was discussed, including how they could be funded. Although no-one from the forum was able to attend, there are some documents that have been produced following it and Rob will distribute these when they become available.

Action - Rob

4 Feedback from the hospital / commissioner

David Whiting briefly explained the changes that are happening to the commissioning side of the NHS. Primary Care Trusts (PCTs) cease to exist on 31st March 2013. Much of their roles are being taken over by Clinical Commissioning Groups (CCGs) which are the new GP led organisations that the government have created to gain more clinical input into commissioning. There will be two of these locally, one each for Shropshire and Telford and Wrekin. Some of the PCT roles that are relevant to cancer are transferring to the National Commissioning Board (NCB) such as cancer screening programmes and radiotherapy. The NCB has a local footprint that covers Shropshire, Telford and Wrekin and all of Staffordshire and is referred to as a Local Area Team (LAT).

David also explained that his new role is working only for Shropshire CCG and that the forum may wish to contact Tracey Jones at TW as she holds the cancer commissioning portfolio for them.

Action – Rob/Sian

5 Treasurer's Report

Alan Morrison reported the amount held by the forum and also asked that the books be audited.

Action – Rob/Sian

The amount that could be claimed for mileage was confirmed as £0.45p per mile, regardless of the cc of the car engine. It was felt it would be helpful if claim form could be redesigned to fit on one page. Sian has since stated she is happy to do this.

Action - Sian

6 Any other issues

Objectives for 2013 will be looked at at the next meeting. Rob to distribute a report on last years objectives presently being worked on by Sian and Rob.

Ward 21 Inspection – Rob updated the Forum on an inspection carried out by T&W Link last year, a further inspection likely later this year.

Ward 21& 23 merger – Rob updated all regarding this as we now understand this merger has not taken place as yet although it is thought it will take place early this year. Rob to ask Dr Awwad for an update.

Action – Rob

Macmillan Quality Environment Mark - Sian has become aware of the option available to all cancer teams of having their area inspected by Macmillan to help identify where aspects could possibly improved and to also identify good practice. It was thought to be a good idea to alert Dr Srihari about this facility and encourage him to take advantage of it across the cancer teams in SaTH
Action – Sian

Oncology Unit Tour – to take place immediately after this meeting and the tour will be conducted by Dr Awwad.

Cancer Services at SaTH – Rob told the meeting that he had asked David W to clarify for us just what cancer services are being provided at SaTH and which ones patients have to go elsewhere for.
Action – David W

Date of next meeting: Tuesday 12th February 2013 at 2:30, The Hamar Centre, Royal Shrewsbury Hospital, SY3 8XQ